



2019 Crush Wine Festival: Vendor Application

EVENT DATE: Sunday, July 14, 2019

EVENT HOURS: 12pm-5:30pm

EVENT LOCATION: Lombardo's, 6 Billings Street, Randolph, MA 02368

The 4th Annual Crush Wine Festival is produced by the Massachusetts Farm Wineries and Growers Association (MFWGA) and will feature over 20 farm wineries, meaderies, and hard cider producers, as well as local food, farm and agricultural product vendors. Crush Wine Festival is a fundraiser, with proceeds supporting MFWGA's mission to encourage consumer awareness of the handcrafted wines of Massachusetts and to promote a positive business environment for the continued growth of Massachusetts grown wine grapes and wine production. Our festival seeks to showcase Massachusetts agriculture, but all local vendors are welcome to apply.

All vendors will be provided with one 8' white linen dressed table and 2 chairs. Vendors are responsible for providing display materials and signage. No signage may be affixed to walls of venue. Vendors will store inventory under/at table for direct sale to attendees. Vendors must provide own point of sale equipment and be prepared for credit card or cash sales. No ATM on premises. Event venue provides complimentary WIFI.

SET UP: Vendors should arrive between 9:00am-10:30am for setup. Bring hand truck or platform truck/dolly for transporting goods from your vehicle to our 2nd floor event room. Load-in at rear of building via Receiving Door and use freight elevator. Vendors may park at rear or in front of building. Table locations will be chosen by lottery and assignments with map will be announced in advance.

BREAKDOWN: Breakdown begins at 5:30pm. Trash disposal is available onsite, but vendors are responsible for removing all trash from their booth/leave no trace. All items must be removed from venue by 6:30pm on the day of the event.

ELECTRICITY: If required, electricity service may be reserved in advance for a \$60 fee. YES I need electricity/bill me \$60

FOOD SERVICE PERMIT APPLICATION (attached): Vendors serving food must complete application. No fee required.

EVENT SCHEDULE:

Setup: 9:00am-11:30am

Session One: 12:00pm-2:30pm (Last Call: 2:00pm; Shop & Mingle until 2:30)

Reset: 2:30-3:00pm

Session Two: 3:00pm-5:30pm (Last Call: 5:00pm; Shop & Mingle until 5:30)

Event Breakdown 5:30-6:30pm



VENDOR FEE: \$50

APPLICATION DEADLINE: APRIL 25, 2019

Include the following with your application:

1. **Completed contract**
2. **Food Service Permit application** (if applicable)

Send to mafwwa@gmail.com or mail to: **MFWGA, 438 Center Street, Ludlow, MA 01056**



Applications will be reviewed and notifications will be sent by May 1, 2019. If accepted, you will receive a festival acceptance letter and a vendor fee invoice, which will be due upon receipt.



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BUSINESS NAME: _____

OWNER/OPERATOR NAME: _____

MAILING ADDRESS: _____

PHONE: _____

EMAIL: _____

WEBSITE: _____

CONTACT PERSON/PHONE ON EVENT DAY: _____

VENDOR TYPE (check one):

- AGRICULTURAL VENDOR:** farm, garden and specialty food products grown and produced by the vendor (veggies, fruits, nuts, grains, flowers, plants, meats, cheese/dairy, baked goods, jams/jellies, pickles, spices, condiments, honey), arts/crafts handmade from raw agricultural materials grown by the vendor.
- NON-AGRICULTURAL VENDOR:** fresh local foods and quality handmade goods

LIST OF ITEMS TO BE SAMPLED/SOLD

Item Description _____	Retail Price \$ _____
Item Description _____	Retail Price \$ _____
Item Description _____	Retail Price \$ _____
Item Description _____	Retail Price \$ _____
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Item Description _____	Retail Price \$ _____

FESTIVAL POLICIES: I have reviewed the Crush Wine Festival vendor policies and procedures and agree to abide by the policies as outlined and that table fees are non-refundable. I understand that I am vending at my own risk and I agree to be responsible for my own safety, protection of belongings and actions. I further agree to indemnify and hold harmless the Crush Wine Festival Festival organizers, Lombardo's, City of Randolph, and any persons holding legal title to the lands upon which this event is being held, from any claims arising from my participation as a vendor in this festival.

PRINTED NAME _____

SIGNATURE _____ **DATE** _____

For Festival Office Use Only: App.Rcvd/Date: _____ Accepted / Declined

Table Assignment # _____ Payment: \$ _____ Rcvd/Date _____ Check # _____

Electricity Requested: YES / NO Food Serv. Permit Rcvd/Date: _____ Notes: